



ETI EXPRESS LLC
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Dispatcher Agreement Contract

1. RECITALS

This agreement made as of this _____ day of _____ (month), 2021 by and between **ETI EXPRESS LLC** hereinafter referred to as **EELLC** and _____ (Contact Name) hereinafter referred to as Contract Dispatcher.

As a contract dispatcher you will be responsible for the following:

- Dispatching current and new clients signed on with **EELLC**
- Communicating with drivers
- Confirming all loads
- Completing carrier packets when needed
- Submitting your invoice for payment to **EELLC**
- Perform admin duties and maintain organization
- Must always remain professional at all times when representing **EELLC**

2. COMPENSATION

Contract dispatchers signed on with **EELLC** will be paid as follows

- Dispatchers earn the following:
- 4% per truck
- You will be paid on Fridays (weekly)
- Contract dispatcher will receive a 1099 at the end of the year.
- You must communicate schedule and time off to **EELLC** in a timely matter.

3. CONFIDENTIALITY

- Everything you see or do at **EELLC** is confidential. You are not to talk about the loads or drivers at any time with anyone.
- **EELLC** requires all contract dispatchers to work with us for 6 months from your start date above or a written notice of at least 7 days before branching out on your own.
- At no time can you pursue **EELLC** clients while working with us or after your 6 months period. If you are found doing so you will be terminated or asked to pay a percentage of all loads booked with said client for a period of a year. Any drivers you bring on to **EELLC**, you may take with you when you branch out on your own.

4. OBLIGATIONS OF DISPATCHER

- Dispatcher agrees to handle paperwork, phone, email, and fax to and from the Broker or Shipper to tender commodities or shipments to Carrier for transportation in interstate commerce by Carrier between points and places within the scope of Carrier's operating authority.
- Dispatcher bears no financial or legal responsibility in the transaction between the Shipper, Carrier agreement.
- Dispatcher will:
 - Make a 100% effort to keep Carrier's truck(s) loaded. ◦ Carrier will be contacted about every load we find offer, and the driver will Accept or Reject the load.
 - Invoice the Carrier at time of service, also provide a copy of each load Confirmation Sheet, Carrier is being billed for.

EELLC Contract Dispatcher hereby consent to and agree to submit to the jurisdiction of the Federal and state courts located in **Valley Stream, NY** in connection with any claims or controversies arising out of the Agreement. IN WITNESS WHEREOF, the parties hereto have executed this Agreement as the date written. This agreement is subject to change at any time and all parties will receive copies and sign.

By: **EDOMWONYI IGBINOBA**

Title: **President / Dispatcher**

Date:

CONTRACT DISPATCHER NAME

By:

Signature:

Title:

Date:



DISPATCHER PROFILE

Instructions: Please complete this form giving us all the information that pertains to you for office use only. This information is for our use only and will not be released to any third party without your express written permission.

Name		
Physical Address		
State:	City:	Zip:
Phone #:		Alt #:
Email Address:		
Instagram:		Facebook:
Date of Birth:		SSN/ EIN#
Software & computer experience:		

LIST 3 REFERENCES

1.
2.
3.